



LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, AUGUST 27, 2026 6:30 PM
SOUTH CAMPUS CONFERENCE ROOM
KALISPELL, MONTANA
AGENDA

We encourage written public comment. Please email librarytrustees@flatheadcountylibrary.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Pledge of Allegiance

C. Open time for persons to address the Board on matters within the Board's jurisdiction.

D. Reports

1. Library Foundation Report- Wirtala
Public comment

2. Friends of the Library Report-Friends Representative
Public comment

3. Financial Report-Dugan
Finalized June 2026 Report
Public comment

POSSIBLE ACTION

4. Director's & Staff Report- Dugan
Public comment

E. Approval of Minutes

1. Regular Board Meeting, July 23, 2026
Public comment

ACTION

2. Personnel Committee Work Session, August 12, 2026
Public comment

ACTION

F. Committee Reports

1. Public Relations Committee Report- Roedel, Cuthbertson
Smart Locker Wrap Design
Library Banner Design and Use
County Commissioner Check-in Updates
Public Comment

POSSIBLE ACTION

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|---|------------------------|
| 2. Policy Committee Report- Adams, Roedel
No meeting this month
Public comment | POSSIBLE ACTION |
| 3. Personnel Committee Report- Ingram, Wheeler
Review Succession Planning
Review of Previous Director Search Process
Preservation of Institutional Knowledge and Organizational Continuity
Public comment | POSSIBLE ACTION |
| 4. Budget Committee Report- Adams, Ingram
Year-End Transfer to Fund 4020
Public comment | POSSIBLE ACTION |
| 5. Facilities Committee Report-Wheeler, Cuthberston
Future Kalispell Library Home Updates
Letter of Intent Status
Public comment | POSSIBLE ACTION |

G. Unfinished Business

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| 1. Campaign Readiness Study Update- Dugan
Updates on Public Survey and Community Study Sessions
Public Comment | POSSIBLE ACTION |
| 2. Authorization for BrandRaise to use Trustee Signatures- Dugan
Public comment | POSSIBLE ACTION |

H. New Business

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|---|------------------------|
| 1. FY27 Committee Appointments- Ingram
Public comment | ACTION |
| 2. Future Library Participation in the NWMT Fair- Ingram
Discuss annual fair presence.
Public comment | POSSIBLE ACTION |
| 3. Planning for Future Director Search- Ingram, Wheeler
Discussion of Timeline, Search Committee Structure and Consultant Options.
Public Comment | POSSIBLE ACTION |
| 4. Long-Term Facility Planning for the Columbia Falls Branch- Ingram
Discuss Potential Future Facility Options
Discussion of Columbia Falls City Council Engagement | POSSIBLE ACTION |

I. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.
Next regular meeting, September 24, 2026 at 9:00 am, South Campus Conference Room, Kalispell, MT.

J. Adjourn